

Submission of Information to University Grants Commission New Delhi

for Private Universities for Ascertaining their Norms and Standards 2019

Submitted by



ATMIYA UNIVERSITY

(Established under the Gujarat Private University Act 11, 2018)

सुहृदं सर्वभूतानाम्



Yogidham Gurukul, Kalawad Road, Rajkot - 360005, (Gujarat) INDIA



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UNIVERSITY GRANTS COMMISSION
BAHADUR SHAH ZAFAR MARG
NEW DELHI-110 002

Proforma for submission of information by State Private Universities for ascertaining their norms and standards

A. Legal Status

1.1	<i>Name and Address of the University</i>	Atmiya University, Yogidham Gurukul, Kalawad Road, Rajkot-360005, Gujarat (India).								
1.2	<i>Headquarters of the University</i>	Rajkot, 360005, Gujarat (India)								
1.3	<i>Information about University Website</i> _____ <i>E-mail</i> _____ <i>Phone Nos.</i> _____ <i>Fax Nos.</i> _____ <i>Information about Authorities of the University</i>	a. www.atmiyauni.ac.in b. admin@atmiyauni.ac.in c. 1800 233 999999 / 0281-2563445 d. 0281-2563957								
a.	<i>Chancellor(President)</i>	Sadhu Tyagvallabhdas Mobile:- +91 9825079579 Email ID :- yogidhamrajkot@yahoo.com								
b.	<i>Pro Chancellor</i>	Dr. Sheela Ramchandran Mobile:- 7572970001 / 9842211657 Email ID:- proc@atmiyauni.ac.in								
c.	<i>Vice Chancellor (Provost)</i>	Dr. P. Santhanakrishnan Mobile:- +91 7572970002 / 9443742883 Email ID:- provost@atmiyauni.ac.in								
d.	<i>Deputy Registrar</i>	Dr. Ashish M. Kothari Mobile:- +91 7572970004 / 9898374961 Email ID:- dy.registrar@atmiyauni.ac.in								
1.4	<i>Date of Establishment</i>	13 th April, 2018								
1.5	<i>Name of the Society/Trust promoting the University (Information may be provided in the following format) (Copy of the registered MoA/ Trust Deed to be enclosed)</i>	Sarvoday Kelavani Samaj, Yogidham Gurukul, Kalawad Road, Rajkot. (Registration under the Gujarat Public Trust Act, 1050; Registration No. F/28/ Rajkot. Registration No F. 28, Rajkot, 29 th January,1963) Please Refer Enclosed – Annexure A								
1.6	<i>Composition of the Society/Trust</i> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 25%;">Name</th> <th style="width: 25%;">Address</th> <th style="width: 25%;">Occupation</th> <th style="width: 25%;">Designation in the Society/ Trust</th> </tr> </thead> <tbody> <tr> <td> </td> <td> </td> <td> </td> <td> </td> </tr> </tbody> </table> <i>(Details to be provided in Appendix-I)</i>	Name	Address	Occupation	Designation in the Society/ Trust					Please Refer Enclosed - Appendix-I
Name	Address	Occupation	Designation in the Society/ Trust							

1.7	<p>Whether the members of the Society/Trust are members in other Societies/Trusts or in the Board of Governors in companies? If yes, please provide details in the following format:-</p> <table border="1" data-bbox="292 349 903 510"> <thead> <tr> <th data-bbox="292 349 392 465">Name</th> <th data-bbox="392 349 518 465">Address</th> <th data-bbox="518 349 703 465">Name of the society/trust</th> <th data-bbox="703 349 903 465">Designation in the Society/ Trust</th> </tr> </thead> <tbody> <tr> <td data-bbox="292 465 392 510"></td> <td data-bbox="392 465 518 510"></td> <td data-bbox="518 465 703 510"></td> <td data-bbox="703 465 903 510"></td> </tr> </tbody> </table> <p align="center"><i>(Details to be provided in Appendix-II)</i></p>	Name	Address	Name of the society/trust	Designation in the Society/ Trust					<p>No, the members of the trust are not the members of other trusts</p> <p>Nil</p>
Name	Address	Name of the society/trust	Designation in the Society/ Trust							
1.8	<p>Whether the promoting Society/Trust is involved in promoting/ running any other University/ Educational Institution? If yes, please give details in the following format:-</p> <table border="1" data-bbox="292 819 794 943"> <thead> <tr> <th data-bbox="292 819 635 898">Name of the University / Educational Institution</th> <th data-bbox="635 819 794 898">Activities</th> </tr> </thead> <tbody> <tr> <td data-bbox="292 898 635 943"></td> <td data-bbox="635 898 794 943"></td> </tr> </tbody> </table> <p><i>(Details to be provided in Appendix-III)</i></p>	Name of the University / Educational Institution	Activities			<p>Yes, The Trust is involved in promoting other educational institutions</p> <p align="center">Please Refer Enclosed - Appendix-III</p>				
Name of the University / Educational Institution	Activities									
1.9	<p>Whether the promoting society/trust is involved in promoting/running activities other than educational? If yes, please give details in the following format:-</p> <table border="1" data-bbox="292 1249 815 1335"> <thead> <tr> <th data-bbox="292 1249 655 1290">Name of the Organization</th> <th data-bbox="655 1249 815 1290">Activities</th> </tr> </thead> <tbody> <tr> <td data-bbox="292 1290 655 1335"></td> <td data-bbox="655 1290 815 1335"></td> </tr> </tbody> </table> <p><i>(Details to be provided in Appendix-IV)</i></p>	Name of the Organization	Activities			<p>Nil</p>				
Name of the Organization	Activities									
1.10	<p>Act and Notification under which established (copy of the Act & Notification to be enclosed)</p> <p>Enclosed - <input checked="" type="checkbox"/> Not enclosed</p>	<p>Atmiya University has been established under Gujarat Private University Act No. 11, 2018, Which is an extension of Gujarat Private University Act No. 08, 2009, The same has been published in the Gujarat Gazette and notified by the State Government on 6th April, 2018. Notification No. GH/SH/9/EPU/2017/241/KH1 Date: 13th April, 2018.</p> <p align="center">Please Refer Enclosed - Annexure B</p>								
1.11	<p>Whether the University has been established by a separate State Act?</p>	<p>Yes, Gujarat Act No. 11 of 2018. This act may be called the Gujarat Private Universities (Second Amendment) Act, 2018: Dated: 6 th April, 2018.</p>								

B. Organization Description

2.1	<i>Whether Unitary in nature (as per the UGC Regulation)</i>	Yes, The University is Unitary in nature
2.2	<i>Territorial Jurisdiction of the University as per the Act</i>	Gujarat State
2.3	<i>Details of the constituent units of the University, if any, as mentioned in the Act</i>	Nil - NA
2.4	<i>Whether any off-campus centre(s) established? If yes, please give details of the approval granted by the State Government and UGC in the following format:- Place of the off-campus _____ Letter No. & date of the approval of State Government _____ Letter No. & date of the approval of UGC ____ (Details to be provided in Appendix-V) (Please attach attested copy of the approval)</i>	No off-campus centre(s) have been established by the University. Nil
2.5	<i>Whether any off-shore campus established? If yes, please give details of the approval granted by the Government of India and the host country in the following format:- Place of the off-shore campus _____ Letter No. & date of the approval of Host Country _____ Letter No. & date of the approval of Government of India ____ (Details to be provided in Appendix-VI) (Please attach attested copy of the approval)</i>	No off-shore campus has been established by the University. Nil
2.6	<i>Does the University offer a distance education programme? If yes, whether the courses run under distance mode are approved by the competent authority? (Please enclose attested copy of the course-wise approval of competent authority)</i>	No distance education programmes are offered by the University. Nil
2.7	<i>Whether the University has established study centre(s)? If yes, please provide details and whether these study centres are approved by the competent authority of the University and UGC? (Details to be provided in Appendix-VII) (Please enclose attested copy of the approval from the competent authority)</i>	No study centre(s) have been established by the University. Nil

C. Academic Activities Description

3. Academic Programmes

3.1	<p><i>Details of the programmes permitted to be offered by Gazette Notification of the State Government and its reference</i></p> <p><i>(Details to be provided in Appendix-VIII)</i></p>	<p>As per Gujarat Act No. 8 of 2009, Which is called Gujarat Private Universities Act 2009, and Gujarat Private Universities (Second Amendment) Act 2018, the State Government has given the freedom to the University to start programmes as indicated in Appendix VIII with no specific sanctioned intake.</p> <p style="text-align: right;">Details of provisions of Act in Appendix VIII (Please Refer)</p>						
3.2	<p><i>Current number of academic programmes/ courses offered by the University</i></p> <p><i>(Details to be provided in Appendix-IX)</i></p>	<p style="text-align: center;">Please Refer Enclosed - Appendix-IX</p>						
3.3	<p><i>Whether approvals of relevant statutory council(s) such as AICTE, BCI, DEC, DCI, INC, MCI, NCTE, PCI, etc. Have been taken to:</i></p> <p><i>Start new courses</i></p> <p><i>To increase intake</i></p> <p><i>If yes please enclose copy of approval and give course wise details in the following format:-</i></p> <table border="1" data-bbox="295 1099 699 1272"> <thead> <tr> <th><i>Name of the course</i></th> <th><i>Statutory council</i></th> <th><i>Whether approval taken</i></th> </tr> </thead> <tbody> <tr> <td> </td> <td> </td> <td> </td> </tr> </tbody> </table> <p><i>(Details to be provided in Appendix-X)</i></p>	<i>Name of the course</i>	<i>Statutory council</i>	<i>Whether approval taken</i>				<p>Yes</p> <p style="text-align: center;">Please Refer Enclosed - Appendix-X</p>
<i>Name of the course</i>	<i>Statutory council</i>	<i>Whether approval taken</i>						
3.4	<p><i>If the University is running courses under distance mode, please provide details about the students enrolled in the following format:-</i></p> <table border="1" data-bbox="295 1509 692 1682"> <thead> <tr> <th><i>Name of the Study Centre</i></th> <th><i>Courses offered</i></th> <th><i>No. of students enrolled</i></th> </tr> </thead> <tbody> <tr> <td> </td> <td> </td> <td> </td> </tr> </tbody> </table> <p><i>(Details to be provided in Appendix-VII)</i></p> <p><i>(Please enclose copy of the course-wise approval of the competent authority)</i></p>	<i>Name of the Study Centre</i>	<i>Courses offered</i>	<i>No. of students enrolled</i>				<p>The University does not offer any course under distance mode, nor are there any study centres of the University.</p>
<i>Name of the Study Centre</i>	<i>Courses offered</i>	<i>No. of students enrolled</i>						
3.5	<p><i>Temporal plan of academic work in the University Semester system/ Annual system</i></p>	<p>Semester System followed under the Choice Based Credit System for Engineering, Pharmacy, Management, Commerce, Computer Applications & Science (UG Programs), and Outcome Based Education in Science - PG Programs through CBCS.</p>						

3.6	<p>Whether the University is running any course which is not specified under Section 22 of the UGC Act, 1956? If yes, please give details in the following format:- Name of the course(s) Since when started Whether the University has applied for permission from UGC?</p> <p><i>(Details to be provided in Appendix-XI)</i></p>	<p>All the Programs offered by the University are those that have been specified under section 22 of UGC Act, 1956.</p> <p style="text-align: center;">Nil</p>
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4. Student Enrolment and Student Support

4.1	<p>Number of students enrolled in the University for the current academic year according to regions and countries (Please give separate information for main campus and off-campus/off-shore campus)</p>						
Particulars		No. of students from the same State where the University is located	No. of students from other States	No. of NRI Students	No. of overseas students excluding NRIs	Person of Indian Origin	Grand Total
					Foreign Students	Person of Indian Origin	
UG	M	1020	-	-	-	-	1020
	F	541	-	-	-	-	541
	T	1561	-	-	-	-	1561
PG	M	135	-	-	-	-	135
	F	216	-	-	-	-	216
	T	351	-	-	-	-	351
M.Phil	M	1	-	-	-	-	1
	F	-	-	-	-	-	-
	T	1	-	-	-	-	1
Ph.D.	M	14	-	-	-	-	14
	F	13	-	-	-	-	13
	T	27	-	-	-	-	27
PG Diploma	M	06	-	-	-	-	06
	F	40	-	-	-	-	40
	T	46	-	-	-	-	46
Integrated course	M	42	-	-	-	-	42
	F	17	-	-	-	-	17
	T	59	-	-	-	-	59
Total							2045

M-Male, F-Female, T-Total

4.2	<i>Category-wise No. of students</i>	Category	Female	Male	Total
		SC	08	46	54
		ST	09	19	28
		OBC	133	249	382
		PH	0	01	01
		General	677	903	1586
		Total	827	1218	2045

4.3	<i>Details of the two batches of students admitted</i>
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<i>Particulars</i>	Batch 1				Batch 2		
	Year of Entry – 2018-19						
	UG	PG	MPhil/PhD	Total	UG	PG	Total
<i>No. admitted to the programme</i>	1561	456	28	2045			
<i>No. of Drop-outs</i>					NA - Since this is the first year of the University		
<i>(a) Within four months of Joining</i>	15	06	00	21			
<i>(b) Afterwards</i>	00	00	00	00			
<i>No. appeared for the final year examination</i>	In Process, since this is the first year of establishment						
<i>No. passed in the final exam</i>							
<i>No. passed in first class</i>							

4.4	<i>Does the University provide bridge/remedial courses to the educationally disadvantaged students? If yes, please give details</i>	During the semester, students who are deemed educationally disadvantaged are provided additional tutoring by the faculty members. This is arranged by the respective HoD/Deans of the faculty on case by case basis. Bridge Course: Yes, all UG students have a bridge course for 3 weeks after admission
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4.5	<i>Does the University provide any financial help to the students from socially disadvantaged group? If yes, please give details</i>	Yes. Through Sarvodaya Kelavani Samaj, Rajkot (Sponsoring Society).																				
		<table border="1"> <thead> <tr> <th>S.N.</th> <th>Faculty</th> <th>Total Beneficiaries</th> <th>Total Scholarship Amount (In Lakhs)</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Engineering & Technology</td> <td>36</td> <td>3.08</td> </tr> <tr> <td>2</td> <td>Business & Commerce</td> <td>53</td> <td>3.73</td> </tr> <tr> <td>3</td> <td>Science</td> <td>48</td> <td>4.58</td> </tr> <tr> <td colspan="2">Total</td> <td>137</td> <td>11.39</td> </tr> </tbody> </table>	S.N.	Faculty	Total Beneficiaries	Total Scholarship Amount (In Lakhs)	1	Engineering & Technology	36	3.08	2	Business & Commerce	53	3.73	3	Science	48	4.58	Total		137	11.39
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2	Business & Commerce	53	3.73																			
3	Science	48	4.58																			
Total		137	11.39																			

4.6	<i>In case the University is running M.Phil./ Ph.D. programme, whether it is full time or part time and whether these programmes are run as per UGC Regulations, 2009 on M.Phil./ Ph.D.</i>	Yes. The M.Phil./Ph.D. programme has been started from January/ February, 2019. The UGC Regulation 2016 (Dated 5/5/2016) was adopted. Both Full time and Part time modes are offered.
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4.7	<i>Whether the University have a website? If yes please give website address and whether the website is regularly updated?</i>	University Website www.atmiyauni.ac.in Yes, it is regularly updated.
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4.8	<i>How are the prospective students informed about the criteria for</i>	<ul style="list-style-type: none"> Admission announcement in the Newspaper University Website
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	<i>admission, rules & regulations, facilities available, etc?</i>	<ul style="list-style-type: none"> • Admission Committee for Professional Courses (ACPC) Website • University information brochure • Open House - Youth festival, Exhibition, etc. • Personal Counselling • Help Desk on Campus 								
4.9	<i>Whether any grievance redressal mechanism is available in the University? If yes, please provide details about the complaints received against malpractices, etc in the University in the following format:-</i>	Yes <ul style="list-style-type: none"> • Grievance Redressal Cell • Anti Ragging Committee Are formed in the University. No complaint is received till date.								
	<table border="1"> <thead> <tr> <th><i>Name of the complainant</i></th> <th><i>Complaint against</i></th> <th><i>Date of complaint</i></th> <th><i>Action taken by the University</i></th> </tr> </thead> <tbody> <tr> <td> </td> <td> </td> <td> </td> <td> </td> </tr> </tbody> </table>	<i>Name of the complainant</i>	<i>Complaint against</i>	<i>Date of complaint</i>	<i>Action taken by the University</i>					
	<i>Name of the complainant</i>	<i>Complaint against</i>	<i>Date of complaint</i>	<i>Action taken by the University</i>						
<i>(Details to be provided in Appendix-XII)</i>	Nil									

5. Curriculum, Teaching Learning Process/ Method, Examination/ Evaluation System

5.1	<i>Which University body finalized the curriculum? The composition of the body may be given. (Board of Studies, Academic Council, Board of Management)</i>	<p>Curriculum for a programme is designed by a Curriculum Restructuring Committee (CRC) specially constituted for the purpose and comprises of senior academicians. The conceptual frame work will be developed depending upon the accreditation body and core values of the University.</p> <p>The Board of Studies (BoS) is constituted with senior academicians, industrialists and alumni for framing the syllabus.</p> <p>The curriculum is reviewed by the CRC and then recommended by the Academic Council (constituted with experts from premier institutes). The Board of Management (BoM) approves the resolutions of the Academic Council (AC)</p> <p>The composition of BoM, AC, BoS, BoM is Enclosed. Please Refer Enclosed – Annexure C</p>
5.2	<i>What are the Rules/ regulations/ procedure for revision of the curriculum and when was the curriculum last updated?</i>	<p>Atmiya University was established on 13th April, 2018 only. Hence, curriculum and syllabus have been framed and approved as stated above. The implementation of the curriculum is going on only for the first year.</p> <p>The University has adopted the norms of the respective Regulatory Bodies for revision. However, the procedure also permits revision of syllabus of emerging courses, as and when required. Typically, the BoS and AC meets at least twice a year as per UGC norms.</p>
5.3	<i>Whether approval of statutory bodies such as Board of Studies, Academic Council and Board of Management of</i>	Approval of Governing Body and Academic Council has been taken for all programmes at the time of starting every programme. Extracts of Minutes of GB

	<i>the University has been taken to start various courses? If yes, please enclose extracts of the minutes.</i>	and AC are enclosed. Please Refer Enclosed – Annexure D
5.4	<i>Furnish details of the following aspects of curriculum design: Innovation such as modular curricula Inter/ multidisciplinary approach</i>	Curriculum design at Atmiya University takes cognisance of global and geo-specific innovations of application. Its scope embraces core domain scholarship, inter and transdisciplinary academic flexibility and curriculum enrichment through Choice Based Credit System. It basically includes Core, DSE-Allied, DSE-Core, DSE-Interdisciplinary, Generic Electives courses among others. Ability Enhancement Compulsory Courses such as Value-Added, Co-Curricular and Skill Enhancement Courses are also compulsory through cafeteria approach. All the above are included for all the Faculty through domain specific conceptual frameworks. Syllabus for programs adopting OBE is as modules and others in units.
5.5	<i>Has the University conducted an academic audit? If yes, please give details regarding frequency and its usage.</i>	NA, Since Atmiya University is a newly established University.
5.6	<i>Apart from classroom instruction, what are the other avenues of learning provided for the students? (Example: Projects, Internships, Field trainings, Seminars, etc.)</i>	The learning facilitation methods other than traditional classroom teaching adopted by the University are broadly classified as Traditional methods, Participatory methods, ICT methods, Experimental learning methods, Simulative methods, among several others. The methods adopted are linked to the outcomes to be obtained and vary from course to course and programme to programme.
5.7	<i>Please provide details of the examination system (Whether examination based or practical based)</i>	The University follows various methods of assessment and evaluation of learning through weightages of Continuous Internal Assessment (CIA) and Semester End Examination (SEE). The tools and methods are a combination of tests, examinations, assignments, seminars, activities, demonstration of skills, etc.,
5.8	<i>What methods of evaluation of answer scripts does the University follow? Whether external experts are invited for evaluation?</i>	Answer scripts are evaluated through a Central Evaluation System to ensure uniformity, unbiased, mentored and timely completion of evaluation. A proportion of internal and external examiners evaluate the answer scripts.
5.9	<i>Mention the number of malpractice cases reported during the last 3 years and how they are dealt with.</i>	None reported in the first year examinations. Atmiya University is a newly established University and First and Second Semester Examination has been completed.
5.10	<i>Does the University have a continuous internal evaluation system?</i>	Yes, known as Continuous Internal Assessment (CIA)
5.11	<i>How are the question papers set to ensure the achievement of the course objectives?</i>	The question papers are set on the basis of entire syllabus and the papers have various sections to judge knowledge level, analytical level and construction level of the students for the respective course. The question papers generally have objective type, short answer and descriptive answer type questions, besides course specific questions like case studies.

5.12	<i>State the policy of the University for the constitution of board of question paper setters, board of examiners and invigilators.</i>	The BoS recommends the list of question paper setters and examiners and evaluators. This list is updated periodically.						
5.13	<p><i>How regular and time-bound are conduct of examinations and announcement of results? Substantiate with details of dates of examinations and announcement of results for the last 3 years. Details to be provided in the following format:-</i></p> <table border="1"> <thead> <tr> <th><i>Year</i></th> <th><i>Date of exams</i></th> <th><i>Date of announcement of results</i></th> </tr> </thead> <tbody> <tr> <td> </td> <td> </td> <td> </td> </tr> </tbody> </table>	<i>Year</i>	<i>Date of exams</i>	<i>Date of announcement of results</i>				<ul style="list-style-type: none"> • Conduct of examinations is based on the academic calendar for both CIA and SEE, as per standards of the respective Regulatory bodies. • Results are announced within 21 days of the respective last examinations. • The results of the first semester of the University have been announced. <p style="text-align: right;">Please Refer Annexure E</p>
<i>Year</i>	<i>Date of exams</i>	<i>Date of announcement of results</i>						

D. Admission Process

6.1	<p><i>How are students selected for admission to various courses? Please provide faculty-wise information</i></p> <p><i>Through special entrance tests</i></p> <p><i>Through interviews</i></p> <p><i>Through their academic record</i></p> <p><i>Through combination of the above</i></p> <p><i>Please also provide details about the weightage give to the above</i></p>	Please Refer Annexure F								
6.2	<p><i>Whether the University is admitting students from national level entrance test or state level entrance test? If yes, please provide following details:-</i></p> <table border="1"> <thead> <tr> <th><i>Name of the National/s tate level entrance exam</i></th> <th><i>No. of students admitted</i></th> <th><i>% of students from the total admitted</i></th> <th><i>Remarks</i></th> </tr> </thead> <tbody> <tr> <td> </td> <td> </td> <td> </td> <td> </td> </tr> </tbody> </table>	<i>Name of the National/s tate level entrance exam</i>	<i>No. of students admitted</i>	<i>% of students from the total admitted</i>	<i>Remarks</i>					There is scope for students to be admitted from scores of state and national level tests. It will be implemented from A.Y. 2020-2021 & Onwards
<i>Name of the National/s tate level entrance exam</i>	<i>No. of students admitted</i>	<i>% of students from the total admitted</i>	<i>Remarks</i>							
6.3	<i>Whether admission procedure is available on the University website and in the prospectus</i>	Yes. Admission procedure is always available on the website and the prospectus is provided along with the application form or it can be downloaded from the website.								
6.4	<i>Please provide details of the eligibility criteria for admission in all the courses</i>	Please Refer Enclosed – Annexure G								
6.5	<p><i>Whether University is providing any reservation/ relaxation in admission? If yes, please provide details in the following format:-</i></p> <table border="1"> <thead> <tr> <th><i>Category</i></th> <th><i>No. of students admitted</i></th> <th><i>% of quota provided for reservation and preparation in respect of actual enrolment</i></th> <th><i>Remarks</i></th> </tr> </thead> <tbody> <tr> <td> </td> <td> </td> <td> </td> <td> </td> </tr> </tbody> </table>	<i>Category</i>	<i>No. of students admitted</i>	<i>% of quota provided for reservation and preparation in respect of actual enrolment</i>	<i>Remarks</i>					The University adopts the Reservation Policy of the State meant for State Private Universities, for admission of students.
<i>Category</i>	<i>No. of students admitted</i>	<i>% of quota provided for reservation and preparation in respect of actual enrolment</i>	<i>Remarks</i>							

6.6	Whether any management quota is available for admission in the University? If yes, please provide details in the following format:-					Management quota is available in some of the courses and details are given in Please Refer Enclosed – Annexure H
	Course Title	Total No. of Seats (Course wise)	No. of total students admitted	No. of students admitted under Management Quota	% of students admitted under management quota	
6.7	What is the admission policy of the University with regard to NRI and overseas students?					The University has not yet admitted NRI and overseas students. However, will adopt the UGC and other Regulatory norms stipulated for admission of NRI and overseas students.

E. Fee Structure

7.1	Present Course-wise fee structure of the University (Please provide head-wise details of total fee charged)	Please Refer Enclosed - Annexure I
7.2	Any other fee charged by the University other than the fee displayed in the UGC website (e.g. Building Fee, Development Fee, Fee by any name, etc.)	No, no other fees are charged by the University other than that which is displayed in the website and notified to students.
7.3	Whether fee structure is available on the University website and in the prospectus?	Yes
7.4	Whether fee is charged by the University as per fee structure displayed in the University website and in the prospects or some hidden charges are there?	Fee is charged as per fee structure as displayed in the University website. No hidden charges are there.
7.5	Mode of Fee collection	Fees are collected through Demand Draft/ Cheque/ Paytm/ Internet Banking / Online transfer.
7.6	Whether University is providing any Concession in fee to students? If yes, Please provide details.	The University provides concession to the deserving poor student through Sponsoring Society.
7.7	Details of the Hostel Fee including mess charges	The per annum Hostel fees including establishment mess charges & other amenities is Rs. 70,000/-.
7.8	Any other fee	No
7.9	Basis of Fee Structure	For the professional courses like B.Tech., M.Tech., B.Pharm., M.Pharm, MCA & MBA, the fee is decided by the Fee Regulatory Committee (FRC) constituted by the Government of Gujarat. For other programmes fee is decided by the University based on the recurring cost incurred for each programme keeping the unit cost of education low.
7.10	Whether the University has received any complaint with regard to fee charged or fee structure? If yes please give details about the action taken.	No complaint in this regard has been received by Atmiya University
7.11	Whether University is providing any scholarship to students? If yes, please provide details.	Yes, Merit cum Scholarships are provided to the deserving economically disadvantageous students. Tuition fee waived to the poor student based on the approval of the President, by the Sponsoring Body.

F. Faculty

8.1	Total no. of Sanctioned and filled up posts (Institution wise and Department wise)	Dept.	Professor	Associate Professor	Assistant Professor	
			Sanctioned	Filled	Sanctioned	Filled
Please Refer Enclosed Annexure J						
8.2	Details of teaching staff in the following format (Please provided details – Institution wise and Department-wise) (Details to be provided in Appendix-XIII)	Please Refer Enclosed – Appendix XIII				
8.3	Category-wise No. of Teaching Staff	Category	Female	Male	Total	
		SC	00	01	01	
		ST	00	00	00	
		OBC	03	08	11	
		PH	00	00	00	
		General	26	79	105	
		Total	29	88	117	
8.4	Details of the permanent and temporary faculty members in the following format					
Particulars			Female	Male	Total	
Total no. of permanent teachers			28	89	117	
No. of teachers with Ph.D. as the highest qualification			10	40	50	
No. of teachers with M.Phil. as the highest qualification			4	4	8	
No. of teachers with PG as the highest qualification			14	45	59	
8.5	Ratio of full-time teachers to part-time/contract teachers	114:03				
8.6	Process of recruitment of faculty	For Published Advertisement in the Newspaper Please Refer Enclosed Annexure-K				
	-Whether advertised? (pl. attach copy of the ad)					
	-Whether selection committee was constituted as per the UGC Regulation?	Yes				
8.7	Does the University follow self-appraisal method to evaluate teachers on teaching, research and work satisfaction? If yes, how is the self-appraisal of teachers analysed and used? Whether:- Self Appraisal Evaluation Peer Review Students evaluation Others (specify)	Atmiya University follows annual Self-Appraisal Evaluation. Faculty members submit details in a prescribed format. This is reviewed by Deans, HoDs, Provost & Self Appraisal Committee. Feedback is taken from students about the teaching performance and used to evaluate the faculty member every semester.				
8.8	Institution-wise and Department-wise teacher student ratio (only full time faculty)	The teacher student ratio for the University is at 1:17 .				

8.9	Whether the University is providing UGC Pay Scales to the Permanent Faculty? If yes, please provide the following details:- Scale of Pay with all the allowances Professor – Associate Prof.- Assistant Prof. – Mode of Payment – (Cash/Cheque)	The University follows UGC's 6th pay structure to recruit high caliber, skilled and experienced faculty. Scale of Pay: <ul style="list-style-type: none"> • Professor: 37400 – 67000 with GP Rs.9000 • Associate Professor: 37400 – 67000 with GP Rs. 8000 • Assistant Professor with 3 categories : 15600 -39100 with GP Rs. 7600/6600/5400 Mode of Payment: Direct transfer to Bank Account
8.10	Pay / Remuneration provided to:- Part-Time Faculty – Temporary Faculty- Guest Faculty –	<ul style="list-style-type: none"> • Part time/ Adhoc Faculty members are paid consolidated amount on monthly basis. Remuneration is decided by the qualification and experience of the part time/ adhoc faculty • Guest/Visiting faculty members are paid on the session basis. The UGC and other Regulatory Bodies norms are followed.
8.11	Facilities for teaching staff (Please provide details about Residence, Rooms, Cubicals, Computers/ Any other)	Teaching staff have faculty rooms with computer facilities and internet connectivity and WiFi.

G. Infrastructure

9.1	Does the University have sufficient space for Land & Building?	Yes, Atmiya University has sufficient space for land & Building. 15 acres of land available with 1,10,000 Sq. Mt. built up area is dedicated to the Faculties of Engineering & Technology, Paramedical Science, Business & Commerce Science & Humanities.
9.2	Does the University have sufficient class rooms?	Yes, Each Program have sufficient class rooms for their students. The classrooms have projection facilities. Classrooms: 88 Laboratories: 109 Audio Visual Rooms: 18 Digital Class Rooms : 03 Project Development Labs : 07 Research Laboratories: 11 Workshop - 1 + 4 classrooms Auditorium – 5 (Centrally AC)
9.3	Laboratories & Equipment (Details to be provided in Appendix-XIV and Appendix-XV)	Please Refer Enclosed Appendix-XIV
a)	Item Description (make and model)	
b)	Location (Department)	
c)	Value (Rs.)	
d)	Present Condition	
e)	Date of Purchase	
9.4	Library	Please Refer Enclosed Appendix-XV
a)	Total Space (all Kinds)	
b)	Computer / Communication facilities	

c)	Total no. of Ref. Books (Each Department)	Please Refer Enclosed Appendix-XVI
d)	All Research Journals subscribed on a regular basis	
9.5	Sports Facilities (Details to be provided in Appendix-XVI)	
a)	Open Play Ground(s) for outdoor sports (Athletics, Football, Hockey, Cricket, etc.)	
b)	Track for Athletics	
c)	Basketball courts	
d)	Squash / Tennis Courts	
e)	Swimming Pool (Size)	
f)	Indoor Sports Facilities including Gymnasium	
g)	Any other	
9.6	Does the University has provision for Residential Accommodation including hostels (boys & girls separately)	Boys hostel on campus with capacity of 350.

H. Financial Viability

10.1	Details of the Corpus Fund created by the University Amount – FDR No. Date – Period - (Documentary evidence to be given)	Please Refer Annexure L			
10.2	Financial position of the University (please provide audited income and expenditure statement for the last 3 years)	S.N.	Year	Income (In Lakhs)	Expenditure (In Lakhs)
		1	2018-19	1212.96	803.85
10.3	Source of finance and quantum of funds available for running the University (for last audited year) Fees – Donations- Loan – Interest- Any other (pl. Specify)-	Amount (in Lakhs)			
		Fees		1210.66	
		Donation		-	
		Loan		-	
		Interest		-	
		Other		2.30	
		Total		1212.96	
10.4	What is the University's 'unit cost' of education? (Unit cost = total annual expenditure (budget accruals) divided by the number of students enrolled) Unit cost calculated excluding the salary component may also be given	Unit Cost (Excluding Salary) = Rs. 10,687/- Unit Cost (Including Salary) = Rs. 39,193/-			

I. Governance System

11. Organization, Governance and Management

11.1	<p>Composition of the statutory bodies of the University (please give names, profession & full postal address of the members and date of constitution):- Governing Board Executive Council Board of Management Academic Council Finance Committee Board of Studies Others (Details to be provided in Appendix-XVII)</p>	<p>Governing Body, Board of Management, Academic Council and Board of Studies are formed</p> <p>Please Refer Appendix XVII</p>																			
11.2	<p>Dates of the meetings of the above bodies held during the last 2 years (Enclose attested copy of the minutes of the meetings)</p>	<p>Meeting of Governing Body: 15th September, 2018 Meeting of Board of Management: 23rd March, 2019</p> <p>Meeting of Academic Council: 1st Meeting: 22nd October, 2018 2nd Meeting: 22nd May, 2019</p> <p>Meeting of Board of Studies: 1st Meeting: 11th and 13th August, 2018 2nd Meeting: April-May, 2019</p> <p>Please Refer – Enclosed Minutes – Annexure M</p>																			
11.3	<p>What percentage of the members of the Boards of Studies, or such other academic committees, are external? Enclose the guidelines for BOS or such other Committees.</p>	<table border="1" data-bbox="850 1167 1461 1406"> <thead> <tr> <th>S.N.</th> <th>Name of Committee</th> <th>Total Members</th> <th>Total External</th> <th>Total % of External Members</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Academic Council</td> <td>8</td> <td>5</td> <td>62.5</td> </tr> <tr> <td>2</td> <td>Board of Studies</td> <td>213</td> <td>104</td> <td>51.23</td> </tr> </tbody> </table> <p>The Guidelines for the committees are given in the Gujarat State Private University Act No8 of 2009 from page 15 to page 18 under the heading of authorities of the University.</p> <p>Relevant pages of the Act is Enclosed as Annexure N</p>					S.N.	Name of Committee	Total Members	Total External	Total % of External Members	1	Academic Council	8	5	62.5	2	Board of Studies	213	104	51.23
S.N.	Name of Committee	Total Members	Total External	Total % of External Members																	
1	Academic Council	8	5	62.5																	
2	Board of Studies	213	104	51.23																	
11.4	<p>Are there other strategies to review academic programmes besides the academic council? If yes, give details about what, when and how often are such reviews made?</p>	<p>Yes, the University has developed the Academic/Administrative and enabling structure for overall implementation of activities of the University.</p> <p>The University has also set up the following:</p> <ul style="list-style-type: none"> • Dean's Council • HoD's Council • Quality Assurance Cell – QAC <p>AAA & Systems Audit will also be done periodically</p>																			

J. Research Profile

12.1	Faculty-wise and Department-wise information to be provided in respect of the following:- Student Teacher Ratio Class Rooms Teaching labs Research labs (Major Equipments) Research Scholars (M.Tech, Ph.D., Post Doctoral Scholars) Publications in last 3 years (Year-wise list) No. of Books Published Patents Transfer of Technology Inter-departmental Research (Inter-disciplinary) Consultancy Externally funded Research Projects Educational Programmes Arranged	Please Refer Enclosed Annexure O
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K. Misc.

13. Details of Non-Teaching Staff

13.1	Details of Non-Teaching Staff					
Name	Designation	Age	Qualification	Scale of Pay	Date of Appointment	Trained Yes/No If yes, Details
(Details to be provided in Appendix-XVIII)			Please Refer Enclosed Appendix-XVIII			
13.2	Summary of the Non-Teaching Staff	Particulars	Female	Male	Total	
		Administrative Staff				
		Group A	00	03	03	
		Group B				
		Group C	09	18	27	
		Group D	03	19	22	
		Sub total	12	40	52	
		Technical Staff				
		Group A				
		Group B				
Group C	14	29	43			
Group D	03	24	27			
Sub total	17	53	70			
Grand Total	29	93	122			
13.3	No. of Non-teaching staff category wise	Category	Female	Male	Total	
		SC	-	6	6	
		ST	-	1	1	
		OBC	3	40	43	
		PH	-	-	-	
		General	26	46	72	
Total	29	93	122			
13.4	Ratio of Non-teaching staff to students	1 : 17				
13.5	Ratio of Non-teaching staff to faculty	1 : 1				

14. Academic Results

14.1	Faculty-wise and course-wise academic results of the past 3 years	Please Refer Annexure P
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15. Accreditation

15.1	Whether Accredited by NAAC? If yes please provide the following details: Date of Accreditation Period Grade CGPA Grading System Followed	NA Since this is the first year of establishment								
15.2	Whether courses are accredited by NBA? If yes please provide course-wise details as under:- <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 15%;">S.No.</th> <th style="width: 25%;">Course</th> <th style="width: 20%;">Whether Accredited</th> <th style="width: 40%;">Period of Accreditation</th> </tr> </thead> <tbody> <tr> <td> </td> <td> </td> <td> </td> <td> </td> </tr> </tbody> </table>	S.No.	Course	Whether Accredited	Period of Accreditation					NO
S.No.	Course	Whether Accredited	Period of Accreditation							
15.3	Other Accreditations, if any	No								
15.4	Any other information (including special achievements by the University which may be relevant for the University)	For Credentials of the University Please Refer Annexure Q								

16. Strength and Weaknesses of the University

16.1	Strengths of the University	<ol style="list-style-type: none"> 1. A Proactive and Value – based management in the pursuit of youth development. 2. A vision and mission with the novelty of Transformative Education 3. A Multidisciplinary University with core strengths of the accredited individual colleges merged into it. 4. Qualified, Experienced, Dedicated and Research oriented Faculty Members and Support Staff 5. Creative, disciplined and committed students from all sections of the society especially the under privileged 6. State of the Art infrastructure and equipments for experiential and skilled learning 7. A strong, flexible and skill based CBCS with course options across disciplines of the University. 8. Compulsory Universal Human Values Course as life skill development for all UG and PG programmes 9. An Outcome based Assessment and evaluation system coordinated and documented by e-examination system 10. Several MoUs, collaborations and Deliberations with industries, NGOs, Committees and others at national and international levels 11. Many credentials, appreciations and association of the University with institutions with national and international repute such as IITs.
16.2	Weaknesses and Challenges of the University	<p>AU is Newly formed University, hardly 10 Months Old. Hence</p> <ol style="list-style-type: none"> 1. Consolidation of infrastructure and human resource is in a phased manner. 2. Events like seminars / conferences etc. are few in the University to be enhance in subsequent years 3. Faculty recruitment for 2nd year onwards is in progress

VISION

*To nurture creative thinkers and leaders
through transformative learning*

MISSION

- To create a transformative learning experience by imbibing domain specific knowledge & wisdom.
- To focus on research based teaching learning with Industry relevant application knowledge.
- To create transformative impact on society through participation, innovation, creativity and entrepreneurial framework of learning.
- To ensure knowledge integration in content creation with Industry collaborations and National as well as International Institutions.
- To cultivate a student centric transformative university committed to holistic development with Intellectual, Emotional, Spiritual and Behavioural traits of its learners.
- To impact society in a transformative way on green thinking and its effort on sustainable environment and ecology.

Core Values

At Atmiya University, We

- Encourage to be courageous to question ideas, ignite new ways of thinking and action.
- Firmly believe on collective leadership, work as integrated team with trust, collaboration and connectivity across our different disciplines and throughout the world.
- Respect and celebrate diversity. With a generosity of spirit, we value emotional intelligence as well as knowledge, empowering one another and enabling our students to realize their full potential.
- Excellence is a way of life. We understand the importance of critical thinking, discipline and responsibility, and we expect the very highest standards of ourselves and our students.
- Co-existential thinking and Green-thinking is at the nucleus. Our common aspiration is to respect the planet and we are committed to practice and promote sustainable alternatives at all the spheres, both on the global stage and in our own working environment.
- Facilitate acquiring knowledge on every aspect of life, to bring happiness, spiritual bliss, respect people and appreciate society.